



MJC HOMES, INC. AND ASSOCIATED ENTITIES

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Phone (586) 263-1203

May 15, 2020

To: All Contractors, Subcontractors, Suppliers, Vendors, Et Al.
of MJC Homes, Inc. and Its Associated Entities (“**MJC**”)

RE: **Modification to MJC Companies Safety Policy (COVID-19)**

To whom it may concern:

In order to protect the health and safety of all employees, customers and communities of MJC and its contractors, subcontractors, suppliers, vendors, et al. (collectively, each a “**Third Party**”), and each of their respective related parties, and any other visitors to any MJC home or jobsite, MJC has adopted the modifications to its Safety Policy noted below which are effective immediately and shall remain effective until further notice.

Please note that MJC requires all Third Parties to adopt and comply with these modifications as a condition to entering and/or performing work on any MJC home or jobsite.

1. Except as noted otherwise below, all Third Parties are responsible for their own compliance and the compliance of their employees and/or independent contractors (“**Workers**”) with the requirements of Governor Whitmer’s Executive Order 2020-77 (COVID-19) and any subsequent executive order which may rescind, replace or supplement it with similar restrictions regarding health and safety requirements for businesses to operate (the “**Executive Order**”), including, without limitation:
 - a. Adoption of a COVID-19 Exposure Prevention, Preparedness and Response Plan.
 - b. Keeping workers at least six (6) feet from one another to the maximum extent possible.
 - c. Providing workers personal protective equipment (“**PPE**”) such as gloves, goggles, face shields and face masks as appropriate for the activity being performed.
 - d. Adopting protocols to limit the sharing of tools and equipment to the maximum extent possible and to ensure frequent and thorough cleaning of tools, equipment and frequently touched surfaces.
 - e. Conducting a daily entry screening protocol for Workers including at least the following questions:
 - i. Are you currently experiencing, or recently experienced acute respiratory illness, symptoms such as fever, cough, or shortness of breath?
 - ii. Have you been confirmed positive for COVID-19?
 - iii. Have you been in close contact with any persons who has been confirmed positive for COVID-19?
 - iv. Have you been in close contact with any persons who have traveled and are also exhibiting acute respiratory illness symptoms?

- f. Notifying other contractors, subcontractors, property owners, and/or governmental agencies, if required, of any confirmed COVID-19 cases among Workers.
2. Third Parties must report to the MJC site supervisor as soon as possible any positive responses to the screening questions noted above (including positive COVID-19 test results) and if any Workers leave any MJC home or jobsite due to illness or develop COVID-19 symptoms.
 - a. If any Worker answers “yes” to any of the screening questions noted above, he/she will not be permitted to access any MJC home or jobsite for at least seventy-two (72) hours.
 - b. Workers that test positive and are symptom free may return to work at any MJC home or jobsite when at least seven (7) days have passed since the date of his or her first positive test, and have not had a subsequent illness.
 - c. Workers that test positive and are directed to care for themselves at home may return to work at any MJC home or jobsite when: (1) at least seventy-two (72) hours have passed since recovery; and (2) at least seven (7) days have passed since symptoms first appeared.
 - d. Workers that test positive and have been hospitalized may return to work at any MJC home or jobsite when directed to do so by their medical care provider, provided at least fourteen (14) days have passed since symptoms first appeared. MJC will require Workers to provide documentation clearing their return to work.
 - e. Workers that have come into close contact with a confirmed-positive COVID-19 individual (co-worker or otherwise), will be directed to self-quarantine for fourteen (14) days from the last date of close contact with the carrier. Close contact is defined as six (6) feet for a prolonged period of time.
3. MJC is providing on-site locations for disposal of soiled PPE.
4. MJC is providing easy access to hand-washing or hand-sanitizing stations at each MJC project.

We appreciate your cooperation. In the event you have any questions please reach out to Barbara Gates at gatesbarb@mjccompanies.com, (586) 840-3416 or Jason Meldrum at meldrumj@mjccompanies.com at (586) 615-7761.

Sincerely,

Michael A. Chirco
Principal